**Interim Catholic Chaplain**  
Chaplain's Office  
  
Williams Chaplain's Office is now accepting applications for an interim Catholic Chaplain. The Chaplain's Office serves the Williams College community by nurturing the vitality of communities of worship representing many of the world's great religious and spiritual traditions. Reporting to the Chaplain to the College, the Interim Catholic Chaplain will part of the dynamic chaplain's office team which includes the Muslim Chaplain, the Jewish Chaplain and the assistant to the Chaplain's Office. The interim Catholic Chaplain will serve Catholic students, faculty and staff including those who are exploring the Catholic faith. Participating in activities that help the Williams Catholic community during the interim period, they will assist in continuing to strengthen patterns of lay leadership and denominational ties in preparation for the new pastoral leadership.  
  
Williams is committed to enriching its educational experience and its culture through the diversity of its faculty and staff. Applicants should highlight relevant experience with building, working with, and supporting a broadly diverse staff. We are committed to building a diverse and talented community and strongly encourage candidates from underrepresented groups or who have experience working with a broadly diverse student population to apply.  
  
**ESSENTIAL FUNCTIONS**  
The Interim Catholic Chaplains' responsibilities will include but not be limited to:

* Coordinate regular preaching and worship leadership responsibilities in consultation with the Chaplain to the College
* Meet regularly with members of the Williams Catholic Community, especially the student leadership team
* Hold at least two Masses a week (4:30 p.m. and 8 p.m. Sunday evening)
* Officiate at weddings and funerals;
* Provide pastoral care for all students regardless of faith tradition;
* Provide sacramental ministry (including confirmation, baptism, confession, reconciliation, Eucharist, anointing of the sick).
* Work with the Chaplain to the College and the Office of Human Resources to develop goals and strategies for the interim period;
* Help student leaders carrying out their tasks;
* Continue to develop and intentionally employ interim specialist skills, including listening, conflict management, healing, reconciliation, and others as appropriate;
* Participate in Interfaith Council activities including meetings, activities, programs, and training

Qualifications

* Master of Divinity or an equivalent degree is a plus.
* CPE experience preferred.
* Broad and inclusive understanding of campus ministry, including the ability to offer support for Christian worship as well as interfaith initiatives.
* Ability to work effectively with individuals of varying ages, backgrounds, experiences, and motivations, including students, faculty, and staff.

Review of applications will begin August 5, 2019 and continue until the position is filled.  
  
Employment at Williams is contingent on the verification of background information submitted by the applicant, including the completion of a criminal record check, and education when applicable.  
  
To apply for this position, please visit [http://staff-careers.williams.edu](http://staff-careers.williams.edu/). If you have any questions, please feel free to contact us via phone at (413) 597-4247 or email at [hr@williams.edu](mailto:hr@williams.edu).  
  
Beyond meeting fully its legal obligations for non-discrimination, Williams College is committed to building a diverse and inclusive community where members from all backgrounds can live, learn and thrive.  
  
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