Title: Chaplain of the College  
Schedule: 12 months/ 8:00 a.m.-5:00 p.m., some evenings and weekends

Department: Student Life 02/14/2022

The Chaplain of the College will design and lead opportunities for students in a residential, liberal arts setting to cultivate their social, spiritual, and ethical development through service, prayer, and formation. The Chaplain is responsible for cultivating a community that celebrates and engages with a multitude of faith traditions, embodying the belief that people of faith must address the world's most pressing social concerns, particularly caring for vulnerable, marginalized, or oppressed persons. They are a member of the Student Life staff, reporting directly to the Vice President for Student Life.

**Essential Job Functions**:

* Assess the spiritual needs of students and initiate and participate in community building, religious programming, and education including regular programming or religious observances for variety of religious traditions on campus such as Lent, Passover, Holy Week and Easter, Holi, Rosh Hashanah and Yom Kippur, Diwali, Eid al Fitr and Eid al Adha, Advent and Christmas, Hanukkah, and others as warranted and requested.
* Supervise student-led religious groups on campus and deepen interfaith engagement
* Participate in planning and coordination of the Baccalaureate Service each May
* Bolster diversity and inclusion on campus regarding matters of interfaith understanding, working closely with the Office of Diversity and Inclusion
* Develop and manage annual religious life administrative functions including budget, website, facilities, and ongoing needed coordination with campus offices and committees
* Help develop and oversee the institution of Sacred Space on campus.
* Serve on the Care Committee, Crisis Response Team, and Student Life Leadership Team
* Reach out regularly to those in the community experiencing loss of loved ones
* Plan and conduct special educational series, fora, discussions, convocations, and other campus programming on the intersection of religion and contemporary issues and collaborate with other departments across campus
* Promote interfaith student leadership on campus
* Plan and conduct vigils and other public events in response to crises or events of historic significance
* Supervise student employees who may support office functions
* Serve as Advisor for CentrePeace, the campus peace and justice organization
* Collaborate with the Office of Career and Professional Development to identify internships and service opportunities at religious institutions, social welfare agencies, and social justice and advocacy groups for students considering careers in religious or social service
* Collaborate closely with the Office of Civic and Community Engagement and Bonner Scholar program to strengthen community partnerships and collaborations
* Foster collaborations with local and regional churches, synagogues, and mosques
* Maintain relationships with local clergy, Association of Presbyterian Colleges and Universities (APCU), Synod of Living Waters, the National Association of

College and University Chaplains, and other religious bodies with whom the College has institutional connections

**Marginal Job Functions**:

* Contribute to the overall success of the department by performing all other essential duties and responsibilities as assigned

**Education and Experience**

* An advanced degree in religion (M.A.; M.T.S.; M.Div.; Th.M.; D.Min) is required.
* Experience college chaplaincy, or administrative responsibility in religious institution, student life, social service, or social justice agencies
* Experience with interfaith dialogue or interfaith relations, and demonstrated commitment to religious diversity, healthy interreligious relations, and social justice
* Appreciation of and commitment to further an inclusive culture for those of diverse backgrounds such as ability, age, class, ethnicity, faith, gender, neurodiversity, race and sexual orientation

**Knowledge and Skills**

* Public speaking
* Organizational and administrative ability, including supervision of staff and volunteers that is motivational and collegial
* Experience with programming, leadership development, worship leadership

**Physical Requirements**:

* Limited pushing, pulling, lifting. Lifting would not exceed 20 lbs. Mobility on campus necessary